



## PRINCES TOWN EAST SECONDARY SCHOOL

### Entry Protocol

In addition to the school's regular entry protocol the following are in place:

- Please observe our signage indicating the following: “All visitors must wear masks. No mask, no entry”.
- All visitors **must** wear masks at all times whilst on the compound.
- Visitors must observe the visible floor markers for physical distancing placed at the school entrance and must comply with instructions to form orderly lines and to maintain appropriate physical distancing upon entry.
- Physical distancing must be observed on the compound, especially at the sanitization stations, cafeteria, examinations centres, washrooms, main office, library etc.
- Safety Officers or other appointed persons shall use non-contact infrared thermometer, at the school's entry point. Students or visitors with a higher than average temperature would be directed to a cool area nearby and their temperature rechecked after 5 minutes. The environmental temperature will be taken into consideration, therefore temperature checks will be done more than once before a student or visitor is deemed to be a person of concern.
- Persons refusing to be tested will not be allowed into our administrative building.
- Visitors with flu-like symptoms will not be allowed entry on to the compound.

- Staff and students with flu-like symptoms must remain at home and provide written medical clearance before attending school.
- Visitors with a high temperature reading would not be allowed entry and will be requested to make contact with school administration via telephone or email instead of face-to-face.
- A screening notebook will be in place to be used. If the staff or student has 2 consecutive high readings this will be noted. This is in accordance with the American Medical Association: Pre-visit screening script template. Retrieved from <https://www.ama-assn.org/system/files/2020-06/physican-guide-reopening-practices-covid-19.pdf>)
- Students who report to school with flu like symptoms would be placed in a quarantine room and the parent and health facilities (depending on severity) will be called. Parents will be asked to take the student home and return with written medical clearance.
- Student pick-up and drop-off will be managed to reduce the presence of persons/drivers on the school compound.
- Visitors and service providers who access the school's compound, must abide by the school's policy and guidelines provided by the Ministry of Health (MOH).
- Sanitation measures for entering the compound will be enforced to ensure success in the fight against COVID-19. Hand washing stations are strategically placed close to the entrance of the school compound, where the security guard / Safety Officers can ensure that all students and visitors sanitise their hands upon entry.



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**Ann Marie Richardson-Abraham**  
**Principal (Secondary)**

26 / 06 / 2020

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**Date**